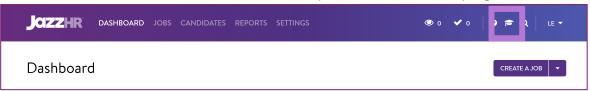
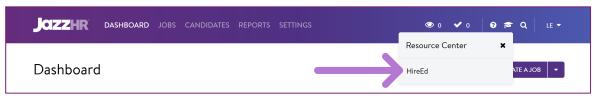


How to log in to HireEd from Jazz HR

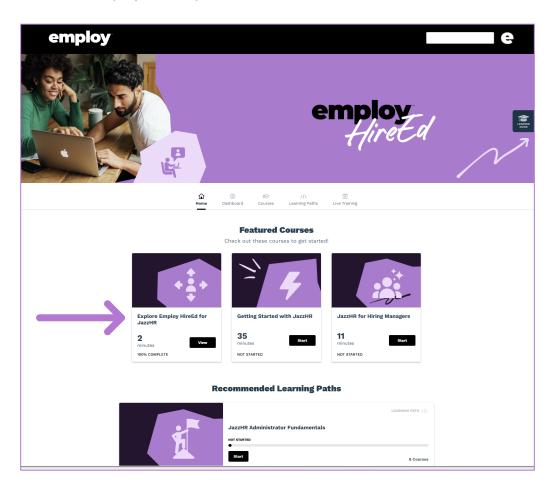
- 1. Login to your JazzHR account at https://app.jazz.co
- 2. From the dashboard, select the Graduation Cap menu icon in the top right corner.



3. Click HireEd in the menu.



4. View the Explore HireEd for JazzHR course to learn how to find training resources within the Employ HireEd platform.





Frequently Asked Questions

1. Can all JazzHR users access Employ HireEd?

Yes. All customers with an active JazzHR account can access the learning resources within Employ HireEd.

2. I'm a new JazzHR administrator. What training should I take in Employ HireEd?

We encourage you to sign up for our live training sessions, specifically designed for new JazzHR Administrators. Click on the Live Training tab to register.

Administrators are also encouraged to complete the JazzHR Administrator Fundamentals learning path to learn how to effectively administer their JazzHR system.

3. Is there any training for Hiring Managers?

Yes! Hiring Managers can find training just for them under the Featured Courses section on the Employ HireEd home page.

4. How long will I be able to access the current JazzHR Training Portal?

The existing JazzHR Training Portal will be accessible through November 30, 2024. We recommend updating any training materials or resources with links to the JazzHR Training Portal prior to that date. After that date, all links to the Training Portal will be redirected to the Employ HireEd portal.

5. I am updating our internal resources with new links to Employ HireEd. What do I need to consider?

- Please note that in order to access product training resources, learners must first be logged in to Employ HireEd.
- When providing the URL to a course in Employ HireEd, we highly recommend linking to the Enrollment page to ensure each learner's progress is tracked within the system.

6. Will I still have access to the Jazz Help Center articles?

Absolutely! JazzHR customer may still access all help center articles at https://help.jazzhr.com/

7. How can I get support if I need help with Employ HireEd?

Email <u>learn@employinc.com</u> with questions or requests for support.